

**If less than two weeks written notice is given no refund of deposit will be made.**

**In the event that I should ever find it necessary to end our arrangement I also will give the parent at least two weeks written notice, except for reasons such as, but not limited to, destructive, uncontrollable or violent behaviors, habitual lateness in pick up of child, lateness of payment or nonpayment. These situations will be grounds for immediate termination. In the case of immediate termination deposit will not be refunded. If it becomes necessary for me to resort to legal action to collect fees, the parents will be responsible for any legal fees incurred by Merri's Home Daycare.**

### **Holidays**

**Merri's Home Daycare will be closed for the following 8 nationally observrd holidays: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and the following day, Christmas Day and the day after. These holidays are paid holidays. There will be no discount in fees for the weeks in which these holidays occur.**

### **Provider vacation**

**Each calander year Merri's Home Daycare will be closed 2 weeks for provider's vacations. In most instances the two weeks will be taken separately, however I reserve the right to take vacations consecutively. Parents will be given as much advance notice as possible, with a minimum of 3 weeks notice when I plan my vacations. no payment is required for provider's vacations.**

### **Personal days**

**Occasionally I may find it necessary to take a personal day off for training, workshops or family reasons. No more than 5 personal days will be taken per calander year. Payment is not required for provider's personal days. A minimum of two weeks notice will be given for provider's personal days.**

### **Illness /emergency**

**In the case of my illness I will call at least one hour before your scheduled drop off time. In the event of a family emergency I will give as much notice as posible.**

### **Parent's vacations**

**Each calander year each family may take up to 2 weeks vacation while the center is still open at no charge as long as it is in the same week. a two week written notice of vacation is required. If no notice, or less than two weeks notice is given the full weekly fee will be charged.**