

- * **one complete change of clothing, including underwear and socks, appropriate for the weather, to be kept at the daycare. Soiled clothing will be sent home and a clean change of clothes needs to be brought back the next day of care.**
 - * **proper outerwear for outside play. Kids need fresh air on a regular basis and unless the weather is really inclement we will spend some time outside daily. Please be sure your child has all necessary items each day: hat, mittens, snowpants, boots and coats, for example.**
 - * **summer months: swimsuit, towel and sunscreen to be left at the daycare.**
 - * **disposable diapers (when applicable). you may choose to buy a large pack of diapers to leave at the daycare and I will let you know when you are running low, or you may choose to send 5 diapers to be kept at daycare as backup and send additional amount each day for regular use.**
 - * **diaper rash ointment (if used).**
 - * **car seat or booster that meets current safety standards when requested.**
 - * **for infants: extra bottle for water to be offered throughout the day.**
- as i see many duplicate items, please clearly mark all of your child's belongings with his/her name. I reserve the right to mark any unmarked items as needed.**

Arrival and departure times

Drop off and pick up times can be stressful for some children. Parents are required to bring their child to the door each morning, sign in, and help their children get settled. Please knock once and then enter. In the morning they may not want say good-bye to you and at pick up time they may not want to go home because they are involved with a fun activity. this is a natural occurrence. to ease this situation i'd like to encourage the parent to take a minute to help the child feel more comfortable and to adjust by offering positive statements. A parent who shows reluctance to depart only makes the transition harder for their child. The parent should never leave without saying good bye. a brief good bye works best. crying will usually stop a few minutes after the parents depart. it is important that you establish a consistent routine and stick with it.

If your child misbehaves during these times, please correct their behavior. My house rules apply from the time they walk in to the time they walk out. This is a time of testing when two different authority figures are present (parent and provider), and this situation will be tested at one time or another to see if the rules still apply. I will remind your child if inappropriate behaviors are being displayed. Please be prepared to back me up. If your rules or desires are being tested, I am ready to back you up.

Release

Children may be released only to persons indicated on the release form. No child will be released without written parental consent. when arrangements are made for someone not identified on the release form to pick up your child, Parents are responsible for notifying me in advance in writing. Please inform your emergency contacts that if I do not know them and the child is too young to recognize them (hi grandma), that I will ask for identification. Explain to them that I do not mean to offend them. This is simply a measure taken for the child's protection.